



Top Compliance (Pty) Ltd

Occupational Health and Safety

Your business' safety is our concern

Our Services

- ✓ Auditing
- ✓ Consulting
- ✓ Training
- ✓ Retail

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Why Near Misses Must Be Reported

A near miss is an unplanned event that did not cause injury, illness, damage or loss, but had the potential to do so. Examples include slipping on a wet floor without falling, almost tripping over a cable, a tool falling close to a person, a forklift nearly striking a pedestrian, or faulty equipment that could have caused harm.

Near misses must never be ignored. They are warning signs that something in the workplace is unsafe or that existing control measures are not working properly. The fact that no one was injured does not mean that the situation was acceptable. It may simply mean that harm was avoided by chance.

Reporting near misses gives the employer an opportunity to investigate what happened, identify the cause and correct the hazard before someone is injured. Corrective action may include improving housekeeping, repairing defects, reviewing the HIRA, updating safe work procedures, providing training, improving supervision, installing signage or enforcing safety rules.

Near miss reporting also supports legal compliance. In terms of the [Occupational Health and Safety Act 85 of 1993](#), Section 8, the employer must provide and maintain, as far as reasonably practicable, a working environment that is safe and without risk to the health of employees. This includes identifying hazards, controlling risks and maintaining safe systems of work.

Section 13 of the OHS Act requires the employer to inform employees of hazards and precautionary measures. Near miss reports help employers identify hazards that may not have been properly recognised or controlled. Section 14 also places duties on employees to take reasonable care for their own health and safety and that of others, and to cooperate with the employer. Reporting a near miss is one practical way employees can assist in preventing injuries.

Near misses should be discussed with supervisors, safety representatives and, where applicable, the OHS committee. Repeated near misses must be treated as trends that require stronger control measures.

Dealing with a near miss is cheap, easy and involves far less administration than dealing with an actual incident. A near miss may only require a short report, investigation and corrective action. An injury incident may involve medical treatment, COIDA documentation, lost time, formal investigations, possible legal reporting, increased costs and distress for the injured person. Reporting and correcting a near miss today may prevent a serious injury tomorrow.

For more information, please contact us on info@topcompliance.co.za

Yours in Health and Safety

				
Occupational health and safety auditing and consulting		Online safety shop		
				
Appointments, checklists and templates	First aid equipment	Signage	Legal posters	Safety Equipment

Courses offered by Top Compliance (Pty) Ltd

ONLINE ACADEMY - https://academy.topcompliance.co.za/		
Occupational Health and Safety Courses	Online	Onsite Excluding travel
Safety representative – Legal Liability	R980.00	R1300.00
The Occupational Health and Safety Act & responsibilities of management – Legal Liability	R1250.00	R 1730.00
Hazard Identification and Risk Assessment	R735.00	R875.00
Food facility health & safety course in terms of R638	R735.00	R875.00
Basic Ladder Safety Course	R735.00	R875.00
Fire Fighting and Prevention Courses		
Fire Marshal - Basic firefighting	R735.00	R875.00
Fire & Evacuation marshal - Basic firefighting with emergency action planning	R810.00	R950.00
First aid		
Level 1 - US 119567 - Perform basic life support and first aid procedures – THEORY MODULE	R400.00	-

ONLINE ACADEMY - https://academy.topcompliance.co.za/	
Occupational Health and Safety Courses	
Safety representative – Legal Liability	
The Occupational Health and Safety Act & responsibilities of management – Legal Liability	
Hazard Identification and Risk Assessment	
Food facility health & safety course in terms of R638	
Basic Ladder Safety Course	
Fire Fighting and Prevention Courses	
Fire Marshal - Basic firefighting	
Fire & Evacuation marshal - Basic firefighting with emergency action planning	

ONSITE TRAINING	
First Aid Courses:	
Level 1 - US 119567 - Perform basic life support and first aid procedures	2 days
Level 2 - US 120496 - Provide risk-based primary emergency care/first aid in the workplace	3 days
Level 3 - US 376480 - Provide first aid as an advanced first responder	3 days
Level 1 & 2 - US 119567 & 120496	3 days
Level 1, 2 & 3 - US 119567, 120496 & 376480	5 days
Level 2 & 3 - US 120496 & 376480	3 days
Child and infant CPR & choking	6 hours
Adult CPR & choking	6 hours
Adult CPR & choking and AED	1 day
Occupational Health and Safety Courses	
Safety representative – Legal Liability	1 day
The Occupational Health and Safety Act & responsibilities of management – Legal Liability	1 day
Hazard Identification and Risk Assessment	1 day
Food facility health & safety course in terms of R638	6 hours
Basic Ladder Safety	6 hours
Fire Fighting and Prevention Courses	
Fire Marshal - Basic firefighting	6 hours
Fire & Evacuation marshal - Basic firefighting with emergency action planning	1 day